

Mad River Township Zoning Commission
Organizational Meeting Minutes
January 7, 2019

I. Call to order

Chairperson Gerald Blair called to order the Regular Meeting of the Mad River Township Zoning Commission at 7:00 p.m. on January 7, 2018 in the Mad River Township Hall.

II. Roll call

Gerald Blair asked the Clerk to call the roll. The following Commission members were present: Gerald Blair, Neil Stevens, Tim Martin and Karen Bailey.

III. Minutes

The Clerk presented the minutes from the meeting of May 7, 2018 for review. Tim Martin made a motion to accept the minutes as presented, Neil Stevens seconded the motion. The minutes were accepted as presented by unanimous vote.

IV. Organizational Considerations

Nominations for the position of Chairman were accepted. Gerald Blair was nominated by Karen Bailey, Tim Martin seconded the nomination. Tim motioned to close the nominations, Neil Stevens seconded the motion. Gerald Blair accepted the nomination and was voted in as Chairman by unanimous vote.

Nominations for the position of Co-Chairman were accepted. Tim Martin was nominated by Gerald Blair, Karen Bailey seconded the nomination. Neil Stevens motioned to close the nominations, Tim Martin seconded the motion. Tim Martin accepted the nomination and was voted in as Co-Chairman by unanimous vote.

Nominations for the position of Clerk were accepted. Karen Bailey was nominated by Tim Martin, Neil Stevens seconded the nomination. Tim Martin motioned to close the nominations, Neil Stevens seconded the motion. Karen Bailey accepted the nomination and was voted in as Clerk by unanimous vote.

The Calendar was set for the Commission to be on call for a monthly meeting to be held the first Monday of every month at 7:00 p.m. in the Mad River Township Hall subject to formal business to be considered and with additional meetings to be called as needed.

V. Old Business

Chairman Blair provided an update on the Online Zoning Complaint Form that is now available on the Township website along with the Zoning Permit Fee Schedule.

VI. New Business

Chairman Blair opened up discussion on the Application for Zoning Amendment form MRTWP100 and the Application for Zoning Text Amendment form MRTWP101. The forms are now available on the Township website.

Chairman Blair presented revisions to the Administrative Rules for the Mad River Township Zoning Commission in the following sections: **1.3** Duties A. Chairman, and C. Clerk; **2.3** Order of Business; **5.0** Amendments, also the addition of an attendance sheet page and a summary of revisions page. After discussion, Co-Chair Martin made the motion to accept the revisions to the Administrative Rules as presented; Neil Stevens seconded the motion. The revisions were accepted by unanimous vote.

VII. Adjournment

Tim Martin made a motion to adjourn, Neil Stevens seconded the motion. The meeting was adjourned at 7:17 p.m.

Respectfully submitted,

Karen T. Bailey

Clerk of the Mad River Township Zoning Commission